

Jewellery Doctor

Sending us your jewellery or watch could not be simpler!

INSTRUCTIONS

Please use the checklist below to guide you through the process of sending your jewellery to us.

If you have any queries, please do not hesitate to contact us on 01382 229535

CHECKLIST



1.	Gather your item(s) for repair	
2.	Complete the JEWELLERY PACKING SLIP form	
3.	Put the items in the envelope – <ul style="list-style-type: none">• Jewellery/watches please wrap items securely in bubble wrap or suitable alternative• packing slip	
4.	Go to the Post Office and hand over your envelope. We recommend you use Royal Mail Special Delivery (insured postage) Your items are automatically insured for £1,000 This limit can be increased to £2,500 by request at the post office counter	
5.	Retain the label for your own tracking and insurance purposes	
6.	You will be contacted by a member of the team to let you know your jewellery has arrived	

JEWELLERY PACKING SLIP

Can you please write in BLOCK CAPITALS, Thank You.

First Name		Last Name	
Email Address			
Address			
Town/City		County	
Postcode		Country	
Contact Telephone Number (s)			

Brief Description of Item(s) enclosed

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Repair(s) Required

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We occasionally send out newsletters with special offers & promotions. *We send no more than 4 newsletters per year.*

Yes

No

We know that providing personal information is an act of trust and we take that seriously. Jewellery Doctor will never sell, rent or otherwise disclose any of your personal information, including your email address, to any third party.

Signed _____ Date _____